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Informed Consent Form – Community Leaders

**Note to user**: this text is a model of an informed consent form for a community leaders’ survey. You must replace the boxes marked in red in the text.

Dear Sir or Madam:

You have been selected, together with other leaders from your [town, region, area, etc.], to participate in the study [name of the study].

This study, which will be carried out by [name of surveying company] on behalf of [name of the organization commissioning the study] with the aim of [objective of the survey].

Your participation in this survey is voluntary and there will be no harm or loss of benefits if you do not wish to participate. During the interview you can choose not to answer questions and you can end the interview at any moment. Furthermore, the answers that you provide will only be used for the purposes of this study, and your confidentiality is protected by [law or regulation].

If you agree to participate in this survey, we will request information about you and the community environment.

The interview will have an approximate duration of [duration of the interview], and it is possible that the interviewer will return at another time to complete the interview.

If you have any doubts regarding this survey you can contact the person responsible for the study [name of the person responsible] directly on telephone number [telephone number of the person responsible].

Please remember that the information that you can provide to us by taking part in this interview is very important for this study.

*I have read the content of this letter or it has been read to me and I fully understand its content, therefore I give my free and voluntary consent to participate in the survey [name of the survey].*

Respondent’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Respondent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enumerator’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enumerator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_