



Government of the Republic of Trinidad and Tobago
Ministry of Housing and Urban Development

Ms. Shadiyah Williams
#54 First Trace,
Bagatelle Road
Diego Martin

May 3rd, 2022

Dear Ms. Williams,

Congratulations and welcome to the PMEUE team. You have been selected to serve in the position of Client Relations Assistant due to the specific skills/abilities/attributes that you possess.

We are looking forward to working with you as we strive towards achieving the objectives of the Inter-American Development Bank (IDB) funded Urban Upgrading and Revitalization Programme (UURP).

We expect the highest professional standards in the performance of your duties, comportment and attire as you serve as a member of the PMCEU team.

Regards,

Jeffrey A. Reyes
Programme Director
Programme Monitoring Coordinating and Evaluation Unit
Ministry of Housing and Urban Development

Programme Monitoring Coordinating and Evaluation Unit
Level 3, JOBCO Building, #51-55 Frederick Street, Port-of-Spain
The Republic of Trinidad and Tobago, West Indies
Telephone: (868) 623 4663 Ext. 2131/2156/2265 Fax: (868) 624-9664
Website: www.housing.gov.tt email: uurp-idb@housing.gov.tt