

PROCUREMENT PLAN FOR NON-REIMBURSABLE TECHNICAL COOPERATIONS										
Country: Barbados, Guyana, Jamaica, Suriname, and Trinidad and Tobago					Executing agency: The University of the West Indies' Open Campus				Public or private sector: Public	
Project number: RG-T3992 - The Caribbean Digital Transformation Institute					Title of Project: The Caribbean Digital Transformation Institute					
Period covered by the plan: December 2021 - December 2024										
Threshold for ex-post review of procurements: 2 months				Goods and services (in US\$):0		Consulting services(in US\$):680,000				
Item Nº	Ref. AWP	Description (1)	Estimated contract cost (US\$)	Procurement Method (2)	Review of procurement (3)	Source of financing and percentage		Estimated date of the procurement notice or start of the contract	Technical review by the PTL (4)	Comments
						IDB/MIF %	Local/other %			
1		Component 1: SME Intelligence Capacity Building								
		Consulting services								
		Automating Business Analytics on digital maturity gaps and capacity building of Business Support Organizations	45,000	CQS	Ex-post	100%		Jun-22	Yes	
		Individual consultants								
		Updating and transferring the Digital Check-up tool to the Caribbean	5,000	SSS	Ex-post	100%		May-22		CTI has already worked with individual consultants who have transferred the Digital Check-up tool to Latinamerican countries,which means that good quality experts are already known to the IADB, and the amount of the consultancy allows for SSS
2		Component 2: The Digital Transformation Institute								
		Consulting services								
		Building Out the Digital Transformation Institute	350,000	QCBS	Ex-ante	100%		Jul-22	Yes	
		A Sustainable Business Model for the Caribbean DTI	50,000	CQS	Ex-ante	100%		Sep-23	Yes	
3		Component 3: Digital Innovation Policies and Strategies								
		Consulting services								
		Digital innovation policies and strategies	100,000	CQS	Ex-ante	100%		Oct-23	Yes	
4		Component 4: Project Management, Communication and Evaluation								
		Individual consultants								
		Project Manager	75,000	IICQ	Ex-ante	100%		Mar-22	Yes	
		Communications Specialist	40,000	IICQ	Ex-ante	100%		Jun-22	Yes	
		Impact Evaluation	15,000	SSS	Ex-ante	100%		Sep-24	Yes	CTI has already worked with individual consultants to evaluate the impact of digital transformation projects, which means that good quality experts are already known to the IADB, and the amount of the consultancy allows for SSS
Total			680,000	Prepared by: Sylvia Dohnert			Date: November 10, 2021			
(1) Grouping together of similar procurement is recommended, such as computer hardware, publications, travel, etc. If there are a number of similar individual contracts to be executed at different times, they can be grouped together under a single heading, with an explanation in the comments column indicating the average individual amount and the period during which the contract would be executed. For example: an export promotion project that includes travel to participate in fairs would have an item called "airfare for fairs", an estimated total value of US\$5,000, and an explanation in the Comments column: "This is for approximately four different airfares to participate in fairs in the region in years X and X1".										
(2) Goods and works: CB: Competitive bidding; PC: Price comparison; DC: Direct contracting.										
(2) Consulting firms: CQS: Selection Based on the Consultants' Qualifications; QCBS: Quality and cost-based selection; LCS: Least Cost Selection; FBS: Selection under a Fixed Budget; SSS: Single Source Selection; QBS: Quality Based selection.										
(2) Individual consultants: IICQ: International Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection.										
(2) Country system: include selection Method										
(3) Ex-ante/ex-post review: In general, depending on the institutional capacity and level of risk associated with the procurement, ex-post review is the standard modality. Ex-ante review can be specified for critical or complex process.										
(4) Technical review: The PTL will use this column to define those procurement he/she considers "critical" or "complex" that require ex ante review of the terms of reference, technical specifications, reports, outputs, or other items.										