

TC Document

I. Basic Information for TC

▪ Country/Region:	BELIZE
▪ TC Name:	Design and support to the kick-off of the Sustainable and Inclusive Belize Project
▪ TC Number:	BL-T1148
▪ Team Leader/Members:	Le Pommellec, Marion (CSD/RND) Team Leader; Salazar, Lina Piedad (CSD/RND) Alternate Team Leader; Suarez Vazquez, Gines (CSD/RND) Alternate Team Leader; Arango Laws, Jessica (VPS/ESG); Balani, Hero Ranjit (CID/CBL); Bucaram Villacis, Santiago Junior (CSD/RND); Reisinger, Ute (VPS/ESG); Restrepo, Lisa Sofia (CSD/RND); Salazar, Astrid Danielle (CID/CBL); Sanmartin Baez, Alvaro Luis (LEG/SGO); Watson, Brodrick Raylando (VPC/FMP); Henry Wade
▪ Taxonomy:	Operational Support
▪ Operation Supported by the TC:	BL-L1041
▪ Date of TC Abstract authorization:	14 Jan 2022
▪ Beneficiary:	Government of Belize (Ministry of Finance, Economic Development and Investment)
▪ Executing Agency and contact name:	Inter-American Development Bank
▪ Donors providing funding:	OC SDP Window 2 - Sustainability(W2A)
▪ IDB Funding Requested:	US\$200,000.00
▪ Local counterpart funding, if any:	US\$0
▪ Disbursement period (which includes Execution period):	24 months
▪ Required start date:	March 2022
▪ Types of consultants:	Individual Consultants and Firms
▪ Prepared by Unit:	CSD/RND-Env, Rural Dev & Disaster Risk
▪ Unit of Disbursement Responsibility:	CID/CBL-Country Office Belize
▪ TC included in Country Strategy (y/n):	Yes
▪ TC included in CPD (y/n):	Yes
▪ Alignment to the Update to the Institutional Strategy 2020-2023:	Diversity; Economic integration; Environmental sustainability; Gender equality; Institutional capacity and rule of law; Productivity and innovation; Social inclusion and equality

II. Description of the Associated Loan

2.1 The COVID-19 pandemic represented an unprecedented shock for Belize's tourism -dependent economy, by severely hitting this sector which constitutes 39% of GDP, 40% of total employment and 42% of total exports in 2019. Therefore, the GDP contracted by 14% in 2020. Even before the pandemic, Belize had witnessed years of slow economic growth and stagnant per capita income, with rising poverty rates and limited progress in social development indicators. Belize's economic growth between 2013 and 2019 was volatile: GDP grew by 1.9% a year in the period 2013-2017, by 2.9% in 2018, and slowed to 1.8% in 2019. Long-term performance has been insufficient to drive meaningful improvements in citizen welfare: average per capita income declined by 0.9% a year in the period 2010-2019, compared to an annual increase of 4.9% in the Central American region and 1.1% in the Caribbean economies. GDP per capita was US\$4,699 in 2019, roughly half the Central American

average of US\$9,292 and a third of the Caribbean average of US\$14,895. Belize has seen limited progress on social indicators in the last decade, and gender and ethnic disparities persist. It is estimated that 52% of Belizeans were living in poverty in 2018, significantly higher than the 41% recorded in 2009. Inequality, measured by the Gini coefficient, rose from 0.38 in 2009 to 0.49 in 2018. Hurricanes (Earl, in 2016; Iota and Eta, in 2019; among others), droughts and flooding have further weakened economic activity. Belize urgently needs to generate faster, sustainable, and inclusive growth to mitigate the effects of the crisis; this requires, among others, efforts to reactivate private sector-led growth (IDB, 2021a¹).

- 2.2 In such a context, supporting MSMEs appears to be a priority. Indeed, MSMEs represent 99% of Belizean enterprises, and are key for jobs creation and reducing poverty. From a sector standpoint, developing the agricultural one is also considered as a priority, especially to diversify the Belizean economy, excessively dependent to the tourism sector – although the latter also needs to be supported, under a recovery perspective. However, MSMEs face major challenges that need to be tackled for sustainable and inclusive growth. Those include: (i) weak human capital and innovation, impacting productivity, operation costs and competitiveness; (ii) difficult access to credit, especially because of informality; (iii) difficult access to markets; and (iv) poor climate resilience and fragile environmental sustainability in some sectors, such as agriculture. Indeed, with Nicaragua, Guatemala and Paraguay, Belize will be among the most affected countries in LAC in terms of climate change-induced crop productivity and labor productivity losses; and of all LAC countries, increases in poverty and in crop imports and decrease in GDP would be most acute in Belize (IDB, 2021b²). According to the Yale Environment Performance Index 2020³, in the agriculture category, that measures efforts to support healthy populations while minimizing the threats of agriculture to the environment, Belize ranks 155 of 180 countries, with a low 19.9/100 score, losing 10.1 points since 2010 and far below the 32.7/100 regional average.
- 2.3 In this context, the Government of Belize (GoB) requested the Bank's support through a US\$15,000,000 Specific Investment Loan (ESP), to increase opportunities for vulnerable populations, promoting natural resource-based economic activities in the post-COVID-19 context.
- 2.4 The objectives of the “Sustainable and Inclusive Belize Project” (BL-L1041) will be to maintain and create quality and decent jobs, as well as to improve incomes in the Agriculture and Tourism sectors. To reach those objectives, the project will seek to improve MSMEs profitability; access to market; access to credit; and climate resilience/decarbonization and environmental sustainability. To achieve those results, goods and services, structured under two components, will be financed.
- 2.5 **Component 1. Direct support to MSMEs**, will finance training and technical assistance in relevant topics, as well as non -reimbursable financial support to finance

¹ <https://publications.iadb.org/en/bideconomics-belize-developing-sustainable-resilient-and-inclusive-belize>

² <https://publications.iadb.org/en/climate-change-impacts-agriculture-latin-america-and-caribbean-application-integrated-economic>

³ <https://epi.yale.edu/epi-results/2020/country/blz>

or co-finance investments. It will consider specific strategies and actions aiming at ensuring women, youth and ethnics inclusion.

- 2.6 **Component 2. Policy and Institutional Strengthening** will support the delivery of relevant public services associated to Market Intelligence and Linkages and mainstreaming of Climate Change Resilience & Mitigation and Environmental Sustainability in the selected priority sectors.
- 2.7 The operation BL-L1041 is currently under design. The Eligibility Review Meeting is expected in March and Loan Approval is expected in September 2022.

III. Objectives and Justification of the TC

- 3.1 The objective of this TC is, on the one hand, to support the conceptualization and design of operation BL-L1041, through the preparation of the required technical inputs; on the other hand, to speed up the start-up of the future loan, providing the executing agency with specialized technical assistance, to anticipate and timely address any execution challenges in the implementation of the Bank's fiduciary policies and management instruments. As highlighted in the OVE's "Independent Country Program Review: Belize, 2013-2021", Belize's limited human resources with technical and managerial skills is still a serious bottleneck for the start-up and execution of the projects. Consequently, in its new strategy with Belize, the IDB Group committed in continuing efforts in supporting execution, through capacity building and other kinds of support for project execution units.
- 3.2 The beneficiary of the TC will be the Ministry of Finance, Economic Development and Investment, Executing Agency of operation BL-L1041.
- 3.3 The proposed TC is consistent with the Institutional Strategy 2020-2023 (GN-2933-5) and is expected to contribute to the 2020-2023 Corporate Results Framework through the development challenges of: (i) Social inclusion and equality, since it will finance studies to support the design of an operation which beneficiaries will be vulnerable populations; (ii) Productivity and innovation, since it will finance studies to support the design of an operation which expected results include productivity improvements in the selected sectors; and (iii) Economic integration, since it will finance studies to support the design of an operation that will promote access of MSMEs to markets, both domestic and exports. The proposed TC is aligned with the cross-cutting themes of: (i) Gender equality and diversity, since it will finance gender, youth, indigenous people and afrodescendants gap assessment and mitigation plan (ii) Climate change and environmental sustainability, as it will finance studies to support the design of an operation which includes increased climate resilience, decarbonization and environmental sustainability among its specific objectives; and (iii) Institutional capacity and rule of law, since it will finance studies to support the design of an operation which includes a "institutional strengthening" component and will also finance training and technical assistance to the Executing Unit during the first year of execution. For these same reasons, it is aligned with the Bank's "Vision 2025" opportunities of regional integration, support to SMEs, gender and diversity, and CC action. It is aligned with Pillar 2 "Private sector productivity and sustainable growth, with a focus on MSMEs" of the Country Strategy with Belize 2022-2025 (GN-3086). It is consistent with the Sectorial Frameworks of: (i) Agriculture (GN-2709-10), in its lines of action "Promote investments that contribute to increasing the productivity of Agriculture, in line with a sustainable management of natural resources"; (ii) Environment and Biodiversity (GN 2827-3), in its dimension of success "Progress

is being made towards sustainable management of natural capital and its contribution to economic growth is expanded"; (iii) Sustainable Tourism (GN-2779-7), in its dimensions of success "The share of economic benefits from tourism that is captured by the local population and vulnerable groups rises over time" and "The region's natural and cultural heritage assets are exploited in a sustainable manner by the tourism sector and the impacts of climate change on the sector are managed; and (iv) Climate Change (GN-2835-8) in its dimension of success "Countries make progress on mainstreaming climate considerations across sectors". To finish with, it is aligned with the objectives of the Ordinary Capital Strategic Development Program - Window 2: Sustainability (W2A) (GN-2819-14).

IV. Description of activities/components and budget

- 4.1 **Component 1. Support to the Government of Belize in the design of operation BL-L1041 (US\$150,000).** This component will finance (i) the hiring of a consulting firm to elaborate the technical and operational design of Component 1 and 2 (including the diagnosis and quantitative dimensioning of key problems to be solved; analysis of lessons learnt from similar initiatives; mapping of key stakeholders; design of technical content, implementing strategy and budget); and (ii) the hiring of an individual consultant to prepare the Gender, Youth, Indigenous People and Afro-Descendants gap assessment and inclusion plan. Those activities are expected to initiate immediately after the TC approval.
- 4.2 These studies will contribute to fill remaining knowledge gaps in the agriculture sector (complementing a set of studies elaborated by the FAO and the World Bank during the past 3 years) and tourism (complementing studies financed by the Sustainable Tourism Project II – loan (3566/OC-BL).
- 4.3 The expected outcome is to have, within the established deadlines, a Proposal for Operation Development and its annexes, prepared in accordance with the highest standards established by the Bank.
- 4.4 **Component 2. Support to agile Project kick-off.** This component will finance training and technical assistance to support the Executing Agency to comply with the contractual conditions precedent to the first disbursement, and to timely implement Bank's planning and monitoring tools and fiduciary policies. Those activities are expected to initiate immediately after the loan effectiveness.
- 4.5 The expected outcome is that the BL-L1041 operation starts in a very agile manner immediately after loan effectiveness.
- 4.6 The total cost of the TC is US\$200,000, which will be financed by the Ordinary Capital Strategic Development Program – Window 2: Sustainability (W2A) [GN-2819-14]).

Table 1. Indicative Budget

Activity/Component	Description	IDB/Fund Funding	Counterpart Funding	Total Funding
Component 1. Support to the design of operation BL-L1041	Technical, economic, socio-environmental viability studies	150,000	-	150,000
Component 2. Support to agile Project kick-off	Consultancies in support to operational and fiduciary activities	50,000	-	50,000
Total				200,000

- 4.7 The Bank will perform procurement and payment activities; therefore, the TC doesn't include audit.

V. Executing agency and execution structure

- 5.1 At the request of the beneficiary, the Bank, through the CSD/RND division, will be the executing agency of the TC, to take full advantage of the Bank's experience and [lessons learned](#) in the preparation, supervision and evaluation of similar investments operations (HO-L1010, PN-L1166, or CO-L1166, among others) and minimize the risk that TC products are delayed or do not meet the quality standards required by the Bank's loan proposal review committees, because of Belize's limited human resources with required skills to execute operations (see ¶3.1).
- 5.2 The Bank's Country Office in Belize will be the UDR of the TC. The Bank will contract the services of (i) individual consultants, in accordance with the provisions of Policy AM-650; and (ii) consulting firms, in accordance with the provisions of the Policy for the Selection and Hiring of Consulting Firms (GN-2765-1) and its Operational Guidelines OP-1155-4 that came into effect on January 1, 2017. Information Detailed information can be consulted in the procurement plan (Annex IV).
- 5.3 The Bank will execute the TC in close coordination with the Beneficiary, through continuous communication, periodic work meetings, review and mutual agreement of the terms of reference for contracting studies, and joint supervision of activities, reports and products of the consultants.
- 5.4 The Bank will monitor the TC, based on a comparison between planned and actual procurement processes; and between the deliverables foreseen in the work plan of each consultant and the ones actually delivered.
- 5.5 The TC will not cover the execution costs (fiduciary processes, technical supervision, general monitoring) of the same. These costs will be assumed by the administrative budget of the Bank's staff who are part of the project team.

VI. Major issues

- 6.1 The main risk of implementation is associated with the lack of capacity of the national counterparts to address the Bank's requests in terms of participation to meetings, feedback to documents, or data delivery, among others. Indeed, the Bank's pipeline for 2022 includes four new operations that are being designed in parallel, generating a heavy workload for the Belizean counterpart. This risk is being mitigated by the strong coordination led by the Country Office in Belize, aiming at developing synergies between the four (4) design processes and minimizing transaction cost for the client.

VII. Exceptions to Bank policy

- 7.1 There are no exceptions to Bank policy.

VIII. Environmental and Social Strategy

- 8.1 The TC is classified as Category B because it is supporting the preparation of a Category B operation that will have moderate socio-environmental impacts. The TC will finance the technical and socio-environmental studies for the Sustainable and Inclusive Belize Project.

Required Annexes:

[Request from the Client - BL-T1148](#)

[Results Matrix - BL-T1148](#)

[Terms of Reference - BL-T1148](#)

[Procurement Plan - BL-T1148](#)



Results Matrix

Outcomes

Outcome:	1 Proposal for Operation Development and its annexes, prepared in accordance with the Bank's highest ablished deadlines	
Outcome:	2 Project quickly started after reaching Loan Contract legal effectiveness	

CRF Indicator

Outputs: Annual Physical and Financial Progress

1 Support to the Government of Belize in the design of operation BL-L1041						Physical Progress			Financial Progress			Theme	Fund	Flags
Outputs	Output Description	Unit of Measure	Baseline	Baseline Year	Means of verification	2022	2023	EOP	2022	2023	EOP			
1.1 Feasibility study completed	Technical Design of the components + Gender/Diversity gap assessment and management plan	Studies (#)	0	2022	Studies reports	P	2	2	P	150000	0	Agricultural Productivity and Food Security	W2A	
						P(a)	2	2	P(a)	150000	150000			
						A			A					
2 Support to the Government of Belize in the kick-off of operation BL-L1041						Physical Progress			Financial Progress			Theme	Fund	Flags
Outputs	Output Description	Unit of Measure	Baseline	Baseline Year	Means of verification	2022	2023	EOP	2022	2023	EOP			
2.1 Institutions trained	Support of the Project Executing Unit in: Project Management and Implementation of IDB policies and tools	Institutions (#)	0	2022	Consultant report on the compliance, by the Executing Unit, of the planned schedule	P		1	P		50000	Agricultural Productivity and Food Security	W2A	
						P(a)		1	P(a)		50000			
						A			A					

Other Cost

Total Cost

	2022	2023	Total Cost
P	\$150,000.00	\$50,000.00	\$200,000.00
P(a)	\$150,000.00	\$50,000.00	\$200,000.00
A			

CRF Indicator

Standard Output Indicator

BL-T1148-P00X

BELIZE

Technical Cooperation BL-T1148: Design and support to the kick-off of the Sustainable and Inclusive Belize Project

**CONSULTANCY TO DESIGN THE COMPONENTS
“DIRECT SUPPORT TO MSMEs” AND “POLICY AND INSTITUTIONAL STRENGTHENING”
OF THE SUSTAINABLE AND INCLUSIVE BELIZE PROJECT (BL-L1041)**

I. BACKGROUND AND JUSTIFICATION

The CSD/RND Division supports the Bank's operations in areas related to the agricultural sector, rural development, management of natural resources, tourism development, and disaster risk management. It contributes to better management and sustainable use of natural capital, food production and improved productivity as the basis for economic growth in the region. The Division also advises borrowing member countries in the development of Policies and Strategies in areas of its competence. During project execution, the Division provides technical advice to borrowing member countries, executing agencies, Country Offices, and other Bank units.

The Government of Belize (GoB) requested the Bank's support through a Specific Investment Loan to increase opportunities for vulnerable populations, promoting natural resource-based economic activities in the post-COVID-19 context.

The “Sustainable and Inclusive Belize Project” (BL-L1041, US\$15,000,000) is currently in its initial stage of preparation. Its objectives will be to improve incomes and promote sustainable livelihoods in the agriculture and tourism sectors. To reach those objectives, the project will seek to improve MSMEs competitiveness, climate resilience, and environmental sustainability. The beneficiaries will be vulnerable populations who are owners or workers in MSMEs of the selected sectors. The operation will specifically target women, youth, indigenous people and afro descendants. Component 1 “Direct support to MSMEs” (Reference amount: US\$11,000,000) will promote the increase in quantity and quality of goods and services provided in the selected sectors, the creation of added value, and the reduction of losses and of production costs. Support, that may be provided to associative arrangements or individual MSMEs, will include: (i) training and technical assistance in topics such as formalization/registration of enterprises, general management, linkages with financial institutions and markets, technical aspects, and preparation of business plans; and (ii) non-reimbursable financial support to finance or co-finance the implementation of business plans. Eligibility criteria will consider economic profitability, gender, youth and diversity aspects, climate resilience, decarbonization and environmental sustainability, among others. Component 2 “Policy and Institutional Strengthening” will support the delivery of public services to: (i) improve market intelligence and linkages; (ii) improve generation and access to key sector information; and (iii) mainstream climate change resilience and environmental sustainability in the selected sectors. Envisioned

activities include the preparation of studies, plans, strategies, participation in international events and fairs, technical assistance and training.

For the design and subsequent approval of the loan operation, it is necessary to carry out a series of tasks that include (i) studies to deepen knowledge of the sector; (ii) Feasibility analysis of the operation; and (iii) preparation of management tools for the operation.

II. DESCRIPTION OF THE CONSULTANCY

OBJECTIVE: Prepare, together with the relevant Belizean Authorities, the technical and operational design of Component 1 and 2 of operation BL-L1041.

TASKS

- Literature review (*a special attention will be given to the knowledge generated by the World Bank, the FAO and the CIAT in the framework of the preparation of the Climate Smart Agriculture Profile and the Climate Resilient and Sustainable Agriculture Project*)
- Group and individual interviews and surveys with different stakeholders of the agricultural sector of Belize
- Presentation of results to the Bank and interested parties
- Participation in technical meetings with the Bank and the Government
- Participation in the Orientation mission and in the Analysis mission
- Preparation of reports

SCOPE OF WORK

- 1) Characterize (based on **statistics and other metrics**) the MSMEs in the agricultural sector of Belize (number of actors, legal personality, geographic location, sub-sectors, unions, productivity indicators, costs of operation, competitiveness; contribution to GDP and job creation, among others);
- 2) Analyze and dimension (providing **statistics and other metrics**) the problems associated with the sustainable and inclusive development of MSMEs in the agricultural sector in Belize, including, but not limited to, the topics of
 - a. Productivity, production costs and losses;
 - b. Access to markets (local, national, regional, international);
 - c. Access to credit and informality;
 - d. Human capital;
 - e. Innovation capacity and technological absorption;
 - f. Vulnerability to climate change;
 - g. Environmental sustainability;
 - h. Gender, youth and diversity (particularly indigenous peoples and Afro-descendants), with analysis of gaps and barriers specific to these groups;
- 3) Characterize and analyze current, past and up-coming interventions in Belize aimed at supporting MSMEs in general and the agricultural sector in particular: technical and geographical scope; profile of beneficiaries; stakeholder involved; operational strategies and instruments; effectiveness, efficiency and

sustainability; among others; identifying the conditions of success and failure; opportunities for complementarities; and areas with risks of duplication;

- 4) Map stakeholders (from the public sector, the private sector, international/non-governmental organizations, academia, etc.) that are or could be providing support services to MSMEs;
- 5) Characterize the public sector gaps in terms of public goods associated to the project's topic (climate change and environmental sustainability, access to markets, access to information...);
- 6) Characterize the gaps and the potential for incorporating science and technology in the MSMEs and, to do so, the opportunities for alliance with the Academy;
- 7) Elaborate a synthetic note on the international evidence of effective interventions to support MSMEs in the agricultural sector, to address challenges similar to the ones identified in 1), 2), 3), 4), 5) and 6);
- 8) Based on all of the above, prepare the proposal for the "Direct support to MSMEs" and the "Policy and Institutional Strengthening" components of the Project. This document must contain:
 - a. The confirmation, or adjustment recommendations, to the objectives set for the Project;
 - b. The detail of the activities required to achieve these objectives;
 - c. Proposal for specific supports or investments (list, with their costs and their expected technical and economic benefits);
 - d. The expected benefits must be presented according to the Bank's standards in terms of the results framework, differentiating between outputs, results, and impacts. In this regard, work will be done in coordination with the consultant in charge of planning, monitoring and evaluation tools.
 - e. Proposal of an execution scheme and detailed execution mechanisms (including flowcharts, etc) for the component, in close coordination with the consultant who works on institutional capacities and operational issues. If the execution mechanisms include procurement, they must be detailed and presented in a procurement plan, in coordination with the Bank consultant in charge of planning, monitoring, and evaluation tools.
 - f. Quantification of all costs associated with each of the required activities (detailed breakdown of all costs). Preparation of a budget according to Bank standards, presenting costs "by product", in coordination with the Bank consultant in charge of planning, monitoring and evaluation tools.

According to the IDB standards:

- **Problems, gaps and barriers must be dimensioned with quantitative data;**
- **Propositions of interventions must be justified by evidence of effectiveness.**

III. REPORTS AND SUPERVISION

a. DELIVERABLES AND PAYMENT SCHEDULE

#	Description	Delivery date (tentative)	Associated payment* (in % of the total amount of the consultancy)
1	An Initial Report containing a methodological proposal and work plan	One week after contract signature	20%

2	A first progress report, including the initial version of Scopes 1, 2, 3, 4, 5 and 6	Four weeks before the Analysis mission (~ April 15)	
3	A second progress report, including Scopes 1, 2, 3, 4, 5, 6, 7, and 8	One week before the Analysis mission (~ May 5)	50%
4	A presentation to the Bank team and the Executing Agencies of the Program	During the analysis mission (week of May 15)	N/A
5	A final report that includes scopes 1, 2, 3, 4, 5, 6, 7 and 8, and the comments issued by the interested parties	Two weeks after the analysis mission	30%

*The payment will be made once the version of the deliverable is received to the satisfaction of the Bank, and in particular with the incorporation of any comments received on the first version delivered. The Bank will issue its comments within a period not exceeding 10 business days, and the consultant will submit the adjusted version within a period not exceeding 10 additional business days.

*All reports must

- be submitted to the Bank in an electronic file (MS Word).
- All reports must include a cover page, main document, and all annexes.
- Meet basic edition standards (executive summary, tables of content, of illustrations, page numbering, etc).
- be written in excellent language (English) is expected.

*All products will have to be presented to the IDB. The PowerPoint presentation will have to be submitted to the IDB.

b. SUPERVISION AND MONITORING

Supervision and monitoring of the execution of the consultancy will be the responsibility of the IDB.

Meetings and presentations: The Project director, together with the corresponding key personnel, must participate in presentations of the draft versions of the different products of this consultancy.

A meeting will be held to kick off the consulting work, which will include the presentation of the consultant's technical team and of the Work Plan.

Additionally, follow-up meetings will be scheduled (every two, three or four weeks, depending on the needs) to assess the progress in the execution of the work, discussion of technical or administrative aspects related to the work, evaluation of difficulties encountered and solutions, among others.

At the IDB request, the Project director and key personnel shall be available to participate in ad hoc review meetings as required.

IV. PROFILE OF THE CONSULTANT

Firm with 15 years of relevant experience in support to MSMEs in the LAC region. Deep knowledge of the agricultural, tourism and blue economy sectors. Knowledge of Belize will be a key asset.

Key staff will have to be fluent in English, and must cover the following expertise:

- Project director/coordinator
- Agricultural specialist
- MSME specialist
- Market and agribusiness specialist
- Post-harvest, value chains and agroprocessing specialist
- Climate change specialist
- Agri-Environmental specialist
- Economist
- Gender specialist
- Youth specialist
- Indigenous people and other ethnic groups specialist

CONSULTANT TO PREPARE A GENDER, YOUTH, INDIGENOUS PEOPLE AND AFRODESCENDANT ASSESSMENT AND MANAGEMENT PLAN

For the CSD/RND Division in Belize

Within the framework of the preparation of
the Sustainable and Inclusive Belize Project

I. CONTEXT

The CSD/RND Division supports the Bank's operations in areas related to the agricultural sector, rural development, management of natural resources, tourism development, and disaster risk management. It contributes to better management and sustainable use of natural capital, food production and improved productivity as the basis for economic growth in the region. The Division also advises borrowing member countries in the development of Policies and Strategies in areas of its competence. During project execution, the Division provides technical advice to borrowing member countries, executing agencies, Country Offices, and other Bank units.

The Government of Belize (GoB) requested the Bank's support through a Specific Investment Loan (ESP), to increase opportunities for vulnerable populations, promoting natural resource-based economic activities in the post-COVID-19 context.

The “Sustainable and Inclusive Belize Project” (BL-L1041, US\$15,000,000) is currently in its initial stage of preparation. Its objectives will be to maintain and create quality and decent jobs, as well as to improve incomes in the Agriculture and Tourism sectors. To reach those objectives, the project will seek to improve MSMEs profitability; access to market; access to credit; and climate resilience/decarbonization and environmental sustainability. To achieve those results, goods and services, structured under two components, will be financed. **Component 1. Direct support to MSMEs (Reference amount: US\$11,000,000)** will promote the increase in quantity and quality (meeting higher technical, social, climate and environmental standards) of goods produced and services provided in the selected sectors; the creation of added value; and reduction of losses and of costs of production. Support, that may be provided to groups (associations, cooperatives) or individual MSMEs, will include: (i) training and technical assistance in topics such as formalization/registration of enterprises, general management, preparation of business plans, linkages with financial institutions and markets, and technical production aspects; and (ii) non-reimbursable financial support to finance or co-finance investments. Specific strategies and actions aiming at ensuring women, youth and ethnics inclusion will be designed and financed. The component will also consider the design and implementation of a digital information and process management system to ensure transparency, equity and accountability of public resources. **Component 2. Policy and Institutional Strengthening (Reference amount: US\$3,000,000)** will support the delivery of public services to: (i) Improve market intelligence and linkages; (ii) Improve access to information; (iii)

Mainstream Climate Change Resilience & Mitigation and Environmental Sustainability in the selected priority sectors.

According to the observed in other countries, youth, women, indigenous people and afrodescendants face specific challenges for a better participation in productive activities. General information suggests that it is the case of Belize as well. For example, a third of the youth were underemployed and 11% were illiterate (IFAD, 2018). On the other hand, women participation in agriculture es low (9.4%, mainly in agroprocessing activities) compared to 90.6% of men (WB, Climate Smart Agriculture Country Profile, 2018). Indigenous people also face particular challenges as indigenous households have high levels of poverty (46% in districts such as Corozal and Toledo, with high indigenous populations, IFAD, 2018). However, there is less analysis on specific issues that affects these groups in terms of economic opportunities in agriculture, tourism and blue economy sectors. This type of analysis is important in order to design interventions that tackle specific challenges that those groups might face.

II. OBJECTIVE OF THE CONSULTING SERVICES

- (i) To prepare the Project's specific Gender, Youth, Indigenous People and Afrodescendant Assessment that includes diagnostic, gaps and specific challenges and barriers that these groups face in terms of economic development in agriculture, tourism, and blue economy.
- (ii) Derived from the Assessment, to prepare a Management Plan to address the issues identified in the assessment and propose specific measures and actions to be included into the Project's components.

III. WHAT YOU WILL DO

3.1. Prepare a work plan including a timeline of activities per week and methodologies that will be used.

3.2. Carry out a literature review on studies or reports prepared since 2010 on diagnostics and challenges that face women, indigenous people, afrodescendant and youth in terms of economic activities in agriculture and tourism. This review will also include current and past interventions in Belize aimed at supporting MSMEs and the extent to which those interventions have had some focus on women, youth, indigenous people and afrodescendants.

3.3. Conduct group interviews and individual surveys with different stakeholders of the agricultural sector of Belize that includes women, youth, indigenous people and afrodescendants in order to obtain a deeper understanding to the specific challenges that might face as well as potential actions or policy measures to tackle such challenges. Conduct interviews with organizations (public or private) that have had programs or interventions in sectors of agriculture and tourism that have included women, youth, indigenous people or afrodescendants as part of their target groups.

3.4. Characterize (based on statistics and other metrics) the participation of women, youth, indigenous people and afrodescendants in MSMEs in the agricultural and tourism sectors in Belize (number of actors, legal personality, geographic location, contribution to GDP and job creation, among others).

3.5. Analyze (providing statistics and other metrics) the problems and challenges that women, youth, indigenous people, and afrodescendants associated with the sustainable and inclusive development of MSMEs in the agricultural and tourism sectors in Belize, including, but not limited to, the topics of (i) access to financing; (ii) access to technical assistance; (iii) levels of informality; (iv) access to markets (local, national, regional, international); (v) human capital and skills; (vi) innovation capacity and technological absorption; (vii) vulnerability to climate change (viii) environmental sustainability, with analysis of gaps specific to these groups;

3.6. Based on the previous activities, prepare a Management Plan that will include the actions, policy measures and recommendations to be included as part of the Project's design and particularly as part of the Component 1 of the Project. This Management Plan will also include specific indicators (no more than 5) to be included as part of the Project's Results Matrix.

3.7. Presentation of results to the Bank and interested parties

3.8. Participation in technical meetings with the Bank and the Government

3.9. Preparation of reports as agreed with the Bank (see Deliverables).

IV. DELIVERABLES AND PAYMENT SCHEDULE

Product 1. Work Plan. This work plan will include an explanation of the methodologies that will be used as well as a timeline with the detailed activities to be carried out each week during the consultancy period.

Product 2. Progress Report with preliminary findings. This report will include: (i) the main findings of the literature review; (ii) the results from groups interview and individual surveys; and (iii) the results of the analysis derived from activity 3.4. The document will have an extension between 20-25 pages, arial or time new roman 12, excluding annexes.

Product 3. Final Report (Assessment and Management Plan). This report will include the Gender, Youth, Indigenous People and Afrodescendant Assessment and Management Plan, based on the results of activities described above. The structure of the Assessment will include (i) diagnostic; (ii) analysis of gaps that each group face as described in activities 3.4 and 3.5. The Management Plan will include the issues as described in activities 3.6. This report will have an extension between 25-30 pages, arial or time new roman 12, excluding annexes.

Payment Schedule

Product	Delivery Date (Tentative)	Associated Payment (% of the total amount)
Product 1	5 business days after contract signing	25%
Product 2	No later than March 31 st , 2022	35%
Product 3	No later than May 15 th , 2022	40%

The payment will be made once the version of the deliverable is received to the satisfaction of the Bank, and in particular with the incorporation of any comments received on the first version delivered. The Bank

will issue its comments within a period not exceeding 10 business days, and the consultant will submit the adjusted version within a period not exceeding 10 additional business days.

All reports must be submitted in English.

All reports must be submitted to the Bank in an electronic file. The report must include a cover page, main document, and all annexes.

The Consultant will be responsible for the timeliness, content and form of the contracted reports, products and activities that are described above.

The Consultant shall prepare technical reports using appropriate technical terminology, clearly identifying the difficulties, information gaps and results obtained, in accordance with the adopted methodological procedure. Each report shall be delivered in the in English and shall contain, at a minimum: (i) the relevant electronic files generated during the contract in MS Word, Excel or other software format (these must include all annexes and appendices); (ii) an electronic PDF and .doc file for each completed report; (iii) an associated presentation. The reports shall contain graphs, tables, photographs and maps for the purposes of illustration and the highlighting of key issues, as well as to allow a better understanding of the content.

The Consultant shall collaborate closely with the Borrower to assure compliance with the standards and time periods required for the approval and adequate execution of the consultation.

VI. QUALIFICATIONS

To carry out this consulting services, the Consultant must have the following profile:

- General Experience: Wide experience in developing socio-economic assessments and baseline studies. Knowledge and application of the Bank's Environmental and Social Policy Framework, and/or environmental and social policies and standards of other multilateral financial institutions.
- Specific Experience: Having performed socio-economic assessment services in subjects related to this project. Knowledge of the area of study.
- Degree in sociology, anthropology, economics, or similar area with at least 5 years of experience in socio-economics evaluation studies and socio-economic management. Experience with projects financed by the IDB or other multilateral financial institutions is required.
- Master's degree in sociology, anthropology, economics or other relevant discipline. A combination of a Bachelor's degree in sociology, anthropology, economics or other relevant discipline and 10 years of work experience will be accepted in lieu of a Master's degree.

VII. CONSULTING SERVICE CHARACTERISTICS

The consulting services shall include the following characteristics:

Category and modality of the consulting service: PEC with lump sum payments.

Contract Period: It is expected that the consulting services will begin on March 1st, 2022.

Work location(s): The services will be carried out in Belize, including at least two field visit to the potential project's area.

Coordinator or Division Leader: The Consultant will work under the supervision of, and in coordination with, CSD/RND Marion Le Pommellec (Project Team Leader), and under the technical supervision of Hugo Us (SCL/GDI) and Ute Reisinger (VPS/ESG).

Our culture: Working with us you will be surrounded by a diverse group of people who have years of experience in all types of development fields, including transportation, health, gender and diversity, communications and much more.

About us: At the Inter-American Development Bank, we're devoted to improving lives. Since 1959, we've been a leading source of long-term financing for economic, social, and institutional development in Latin America and the Caribbean. We do more than lending though. We partner with our 48-member countries to provide Latin America and the Caribbean with cutting-edge research about relevant development issues, policy advice to inform their decisions, and technical assistance to improve on the planning and execution of projects. For this, we need people who not only have the right skills, but also are passionate about improving lives.

Payment and Conditions: Compensation will be determined in accordance with Bank's policies and procedures. The Bank, pursuant to applicable policies, may contribute toward travel and moving expenses. In addition, candidates must be citizens of an IDB member country.

Visa and Work Permit: The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit to render services to the Bank the contractual offer will be rescinded

Consanguinity: Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the IDB, IDB Invest, or MIF as staff members or Complementary Workforce contractuels, will not be eligible to provide services for the Bank.

Diversity: The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity based on gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, and religion. We encourage women, Afro-descendants and persons of indigenous origins to apply.

**CONSULTANT TO SUPPORT THE EXECUTING AGENCY
IN PROJECT MANAGEMENT AND
IMPLEMENTATION OF IDB POLICIES, PROCEDURES AND TOOLS**

For the CSD/RND Division in Belize

**Within the framework of the future implementation of
the Sustainable and Inclusive Belize Project**

Context

The CSD/RND Division supports the Bank's operations in areas related to the agricultural sector, rural development, management of natural resources, tourism development, and disaster risk management. It contributes to better management and sustainable use of natural capital, food production and improved productivity as the basis for economic growth in the region. The Division also advises borrowing member countries in the development of Policies and Strategies in areas of its competence. During project execution, the Division provides technical advice to borrowing member countries, executing agencies, Country Offices, and other Bank units.

The Government of Belize (GoB) requested the Bank's support through a Specific Investment Loan (ESP), to increase opportunities for vulnerable populations, promoting natural resource-based economic activities in the post-COVID-19 context.

The “Sustainable and Inclusive Belize Project” (BL-L1041, US\$15,000,000) is currently in its initial stage of preparation. Its objectives will be to maintain and create quality and decent jobs, as well as to improve incomes in the Agriculture and Tourism sectors. To reach those objectives, the project will seek to improve MSMEs profitability; access to market; access to credit; and climate resilience/decarbonization and environmental sustainability. To achieve those results, goods and services, structured under two components, will be financed. **Component 1. Direct support to MSMEs (Reference amount: US\$11,000,000)** will promote the increase in quantity and quality (meeting higher technical, social, climate and environmental standards) of goods produced and services provided in the selected sectors; the creation of added value; and reduction of losses and of costs of production. Support, that may be provided to groups (associations, cooperatives) or individual MSMEs, will include: (i) training and technical assistance in topics such as formalization/registration of enterprises, general management, preparation of business plans, linkages with financial institutions and markets, and technical production aspects; and (ii) non-reimbursable financial support to finance or co-finance investments. Specific strategies and actions aiming at ensuring women, youth and ethnics inclusion will be designed and financed. The component will also consider the design and implementation of a digital information and process management system to ensure transparency, equity and accountability of public resources. **Component 2. Policy and Institutional Strengthening (Reference amount: US\$3,000,000)** will support the delivery of public services to: (i) Improve market intelligence and linkages; (ii) Improve access to information; (iii)

Mainstream Climate Change Resilience & Mitigation and Environmental Sustainability in the selected priority sectors.

The “Sustainable and Inclusive Belize Project” is expected to be approved by the Bank's Board of Directors in September 2022; to obtain legal effectiveness at the beginning of 2023. Since the future Executing Agency does not have experience in executing Bank-financed operations, a strong initial support will be required to avoid delays.

What you'll do:

Objectives: Facilitate the agile start-up of the Project, accompanying the Executing Agencies during the first year of the Project's term.

Tasks: Train and advise the Executing Agency in all tasks associated with the start-up of the Program:

- Compliance with the conditions to the first disbursement and other contractual conditions
- Organization of the start-up workshop
- Preparation of procurement processes that are part of the critical path
- First Annual planning
- Semester reports during the first year
- Among others.

Deliverables and payment schedule

#	Description	Delivery date (tentative)	Associated payment* (in % of the total amount of the consultancy)
1	Detailed work plan	1 week after contract signature	25%
2	Report on the compliance of contractual conditions	June 2023	25%
3	First semester report 2023 + up-date AOP 2023 and PP	August 2023	25%

4	Annual report 2023 + up-date AOP 2024 and PP	January 2024	25%
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*The payment will be made once the version of the deliverable is received to the satisfaction of the Bank, and in particular with the incorporation of any comments received on the first version delivered. The Bank will issue its comments within a period not exceeding 10 business days, and the consultant will submit the adjusted version within a period not exceeding 10 additional business days.

*All reports must be submitted to the Bank in an electronic file. The report must include a cover page, main document, and all annexes.

Skills you will need

***Education:** Masters in Project Management.

***Experience:** 15 years of similar experience. In-depth knowledge of the Bank's Policies, Procedures and Tools: contractual conditions, procurement and financial management policies, Project Monitoring Report, etc;

***Skills:** excellent skills in

*Communication and coordination (exchanges with the project team, stakeholders, other consultants)

*Analysis/synthesis

*Writing in English.

Opportunity Summary

*Type of contract and modality: Contractual of External Products and Services. National or international PEC.

*Length of contract: a maximum of 85 consultant days, within a period of 12 months.

*Location: Belize (if national consultant) or country of the consultant (if international). Considering the restrictions associated with the COVID-19 crisis, it is anticipated that the work will be carried out virtually. If the conditions allow it and the needs demand it, the possibility of organizing face-to-face missions will be analyzed later; associated costs will be covered by agreements other than this contract.

*Responsible person: Project team leader of BL-L1041

*Requirements: You must be a citizen of one of the IDB's 48 member countries and have no family members currently working at the IDB Group.

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PROCUREMENT PLAN FOR IDB-EXECUTED OPERATIONS														
Country: Belize						Executing Agency: IDB					UDR:			
Project number: BL-T1148						Project name: Design and support to the kick-off of the Sustainable and Inclusive Belize Project								
Period covered by the Plan: 24 months						Total Project Amount: US\$200,000								
Component	Procurement Type (1) (2)	Service type (1) (2)	Description	Estimated contract cost (US\$)	Selection Method (2)	Type of Contract	Source of Financing and Percentage				Estimated date of the procurement notice	Estimated contract start date	Estimated contract length	Comments
							IDB/MIF		Other External Donor					
							Amount	%	Amount	%				
Component 1	A. Consulting services	Consulting Firm (GN-2765)	Technical assesment and design of components 1 and 2	\$130,000	SCS	Lump Sum	\$ 130,000.00	100%			2022-02-25	2022-03-15	6 months	
	A. Consulting services	Individual Consultant (AM-650)	Gender, Indigenous People, Afrodescendants gap assessment and plan	\$20,000	ICQ	Lump Sum	\$ 20,000.00	100%			2022-02-25	2022-03-15	6 months	
Component 2	A. Consulting services	Individual Consultant (AM-650)	Training and technical assistance to the Executing Agency to comply with contractual conditions and implement Bank's instruments and policies	\$50,000	ICQ	Lump Sum	\$ 50,000.00	100%			2022-11-15	2023-01-15	9 months	
Prepared by:			TOTALS	\$ 200,000			\$ 70,000	100%	\$ -	#DIV/0!				
(1) Grouping together of similar procurement is recommended, such as publications, travel, etc. If there are a number of similar individual contracts to be executed at different times, they can be grouped together under a single heading with an explanation in the comments column indicating the average individual amount and the period during which the contract would be executed. For example: an export promotion project that includes travel to participate in fairs would have an item called "airfare for fairs", an estimated total value od US\$5,000, and an explanation in the Comments column: "This is for approximately four different airfares to participate in fairs in the region in years X and X1".														
(2) (i) Individual consultants: ICQ: Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection. Selection process to be done in accordance with AM-650.														
(2) (ii) Consulting firms: Per GN-2765-1, Consulting Firm selection methods for Bank-executed Operations are: Single Source Selection (SSS); Simplified Competitive Selection (<=250K) (SCS); Fully Competitive (>250K) (FCS); and Framework Agreement Task Order (TO). All Consulting Firm selection processes under this policy must use the electronic module in Convergence.														
(2) (iii) Goods: Per GN-2765-1, par. A.2.2.c: "The procurement of goods and related services, except when such goods and related services are necessary to achieve the objectives of the Bank-executed Operational Work and are included in the consulting services contract and represent less than ten percent (10%) of the consulting services contract value."														