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Country: Barbados

Institution: Inter-American Development Bank

Sector: Education / Training/Consulting Services

Deadline: 22 April 2015

Status: Published

Loan N°/Financing: 2739/ OC-BA

Project: SKILLS FOR THE FUTURE PROGRAM

Title: CONSULTANCY SERVICES: INSTITUTIONAL POLICY DEVELOPMENT

REQUEST FOR EXPRESSIONS OF INTEREST



GOVERNMENT OF BARBADOS

INTER-AMERICAN DEVELOPMENT BANK

SKILLS FOR THE FUTURE PROGRAM

LOAN CONTRACT NO.: 2739/ OC-BA

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTANCY SERVICES: INSTITUTIONAL POLICY DEVELOPMENT

The Government of Barbados has received financing from the Inter-American Development Bank towards the cost of the Skills for the Future Program, and intends to apply part of the proceeds for consultancy services: Institutional Policy Development. The objectives of this consultancy are:

- i. To assist the post-secondary institutions in meeting requirements for accreditation through the development of a comprehensive set of policies that will allow for effective administration and alignment with international standards for the governance of the institutions.
- ii. To develop a set of policies that cover but are not limited to the following-
 - a. governance,
 - b. academic programmes,
 - c. academic support,
 - d. administration,
 - e. student affairs,
 - f. external relations,
 - g. health and safety and
 - h. plant operations.
- iii. To ensure that each post-secondary institution has a complete manual detailing all policies covering all departments.
- iv. The consultants should have first-hand knowledge of the education system in the Caribbean and Barbados in particular. The consultants should also be qualified in the following areas:
 - a. Masters or Ph.D degree in Education, International Development, Sociology, Economics, or other social sciences;
 - b. Five or more years of experience in strategic development in post-secondary and tertiary education;
 - c. Experience in planning in Technical and Vocational Education;
 - d. Demonstrated knowledge on International accreditation practices; and
 - e. Five or more years of experience in policy development and policy implementation.
 - f. knowledge of curriculum development planning

The Ministry of Education, Science, Technology and Innovation now invites firms to submit proposals along with a cover letter to the address below. Interested consulting firms must provide information indicating that they are qualified to perform the services. This information should include a brief on the business, including staffing, business structure, current markets and customer base and evidence of experience and capabilities. The Consulting Firm will be selected in accordance with the procedures set out in the Inter-American Development Bank: GN2350-9 - Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (March 2011 edition).

In assessment of submissions, consideration will be given to technical competence, qualifications and experience on similar assignments, financial capability and existing commitments. All consultancies are required to prepare a sustainability framework (manual) to be reproduced throughout the system. All information must be submitted in English. Interested firms may request further information or details on the scope of works at the first address/telephone number below during office hours 08:30 a.m. to 4:30 p.m.

The original and two (2) hard copies of the Expression of Interest must be received at the second address below no later than 4:30 p.m., Wednesday, April 22nd, 2015. The sealed envelope containing the submission should include the name and address of the applicant and shall be clearly marked **"Expression of Interest – Consultancy Services: Institutional Policy Development – GOB/IDB Skills for the Future Program"**.

Following the assessment of submission, a short-list of not less than three (3) and not more than six (6) applicants will be provided with full terms of reference, and invited to submit technical and financial proposals to undertake the assignment. The Government of Barbados reserves the right to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of the Expressions of Interest.

1. Mr. Junior Burgess
Programme Director (Ag)
Program Coordinating Unit
Ministry of Education, Science, Technology, and Innovation
Constitution Road
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2. The Chairman
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