

Today's Date: ____/____/____

of pages: ____

 Plan Year: **2019**

Medicare Part B Recipient Name:		Employer Name/Division Name: Inter-American Development Bank Medicare Part B Reimbursement
Medicare Part B Recipient Address: <input type="checkbox"/> Please check if change of address; you must also change with your HR department.		
Medicare Part B Recipient Social Security Number:	Home Phone: ()	Cell Phone: ()

Please do not submit your reimbursement request and back up documentation for more than one (1) individual. If a reimbursement request is remitted for more than one (1) individual, you may not be issued a reimbursement.

The name of the individual on the P&A Group Claim form should match the name of the individual on the backup documentation provided. If it does not match, your reimbursement request will not be paid, and you will be asked to resubmit.

 Please indicate one of the following: ☐ Request for Reimbursement Or ☐ Change in Premium Cost

Name of Medicare Part B Premium Recipient	Name of the IDB (Current or former) Employee and your relationship to them	List the total MONTHLY AMOUNT	Indicate the month the premium went into effect
1.			

Total Amount Requested: \$ _____ **Per Month**

I certify that the above listed expenses have been incurred by me or by my spouse or dependent(s) and that they have not been reimbursed under any other health plan; furthermore, I will not seek reimbursement of the expenses under any other health plan.

Employee's Signature: _____ Date: ____/____/____

Claim Submission Guidelines

- All reimbursements will be made payable to the IDB retiree.
- Send completed claims via fax or mail to P&A Group.

FAX: Toll-free (855) 362-7711 | **MAIL:** Flex Department, Attn: IDB Reimbursement Account 17 Court Street, Suite 500 Buffalo, NY 14202-3204

P&A Group Customer Service Information

Customer service representatives are available Monday - Friday, 8:30 AM - 8:00 PM ET.

WEBSITE: www.padmin.com **TOLL-FREE:** (800) 688-2611

Electronic Claim Submission

Upload and submit your claims directly to the P&A website from your mobile device or computer. Log into your P&A account for more information.