

HOW TO ACCESS YOUR BENEFITS SUMMARY

IDB RETIREE SELF-SERVICES


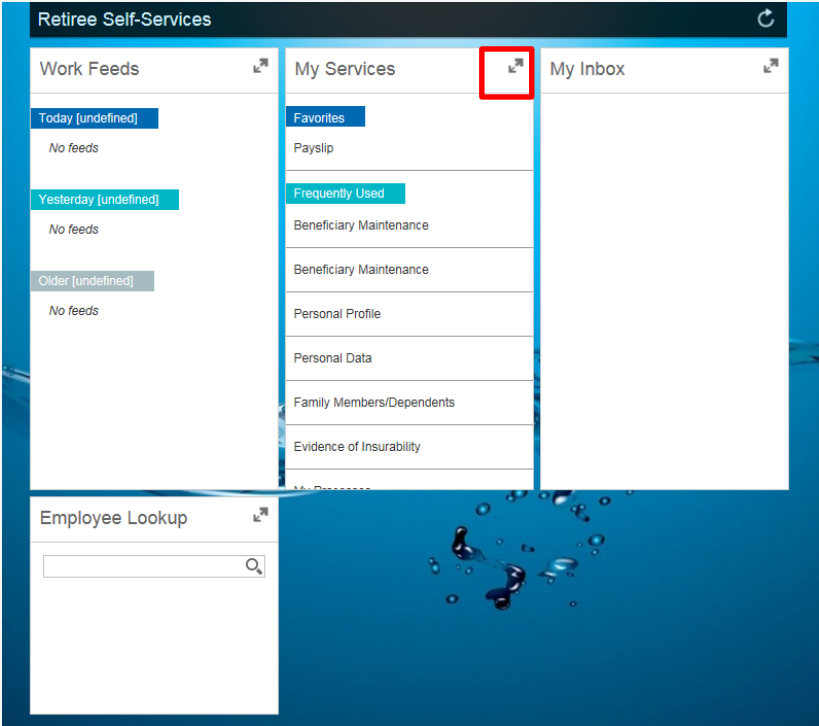

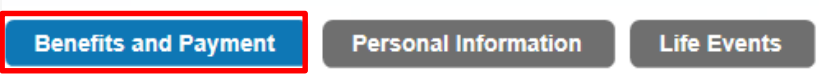
User Guide for PC/Windows



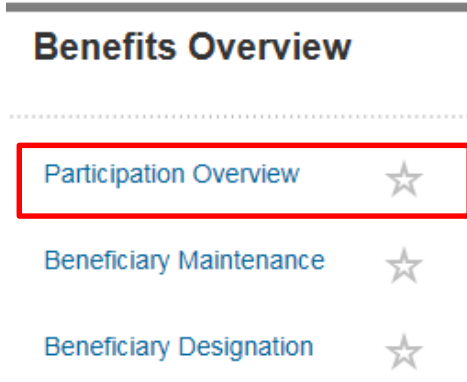
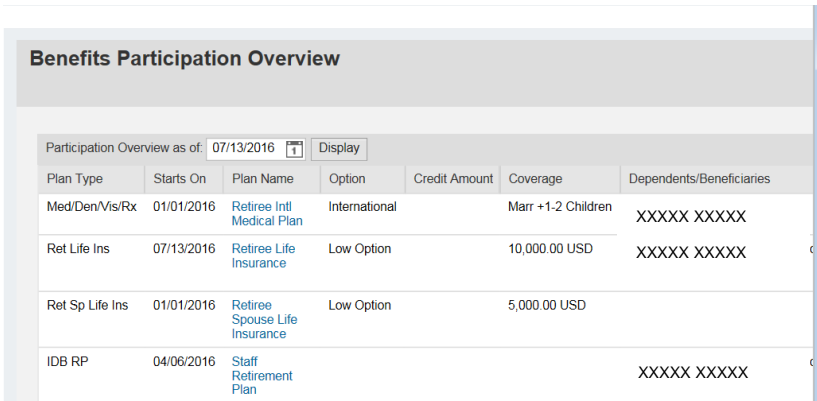
Objective

- ✓ To be able to view the benefits of the retiree through the Retiree Self-Services.


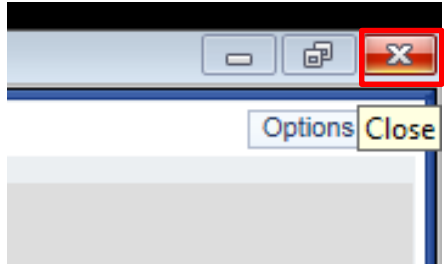
ACCESSING THE SUMMARY OF YOUR BENEFITS

Instruction	View
1) Go to “My Services” and click 	
2) Click 	

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<p>3) Go to “Benefits Overview” and click “Participation Overview”.</p> <p>(You can also click on the star ★ to add “Participation Overview” to your Favorites, which can be found on the first page of your Retiree Self-Service right below “My Services”).</p>																																																		
<p>4) On this page, you will be able to view the summary of your benefits and verify if the information is correct.</p>	 <table><tr><th colspan="7">Benefits Participation Overview</th></tr><tr><td colspan="7">Participation Overview as of: 07/13/2016 <input type="text"/> Display</td></tr><tr><th>Plan Type</th><th>Starts On</th><th>Plan Name</th><th>Option</th><th>Credit Amount</th><th>Coverage</th><th>Dependents/Beneficiaries</th></tr><tr><td>Med/Den/Vis/Rx</td><td>01/01/2016</td><td>Retiree Intl Medical Plan</td><td>International</td><td></td><td>Marr +1-2 Children</td><td>XXXXX XXXXX</td></tr><tr><td>Ret Life Ins</td><td>07/13/2016</td><td>Retiree Life Insurance</td><td>Low Option</td><td></td><td>10,000.00 USD</td><td>XXXXX XXXXX</td></tr><tr><td>Ret Sp Life Ins</td><td>01/01/2016</td><td>Retiree Spouse Life Insurance</td><td>Low Option</td><td></td><td>5,000.00 USD</td><td></td></tr><tr><td>IDB RP</td><td>04/06/2016</td><td>Staff Retirement Plan</td><td></td><td></td><td></td><td>XXXXX XXXXX</td></tr></table>	Benefits Participation Overview							Participation Overview as of: 07/13/2016 <input type="text"/> Display							Plan Type	Starts On	Plan Name	Option	Credit Amount	Coverage	Dependents/Beneficiaries	Med/Den/Vis/Rx	01/01/2016	Retiree Intl Medical Plan	International		Marr +1-2 Children	XXXXX XXXXX	Ret Life Ins	07/13/2016	Retiree Life Insurance	Low Option		10,000.00 USD	XXXXX XXXXX	Ret Sp Life Ins	01/01/2016	Retiree Spouse Life Insurance	Low Option		5,000.00 USD		IDB RP	04/06/2016	Staff Retirement Plan				XXXXX XXXXX
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<p>5) To go back to your main menu, please close the window by clicking on the  icon.</p>	 <p>The screenshot shows a window with a title bar containing three buttons: a minimize button, a maximize button, and a close button. The close button, which is a red square with a white 'X', is highlighted with a red rectangular box. Below the title bar, there is a menu bar with two options: 'Options' and 'Close'. The 'Close' option is highlighted with a yellow background. The main content area of the window is a solid light gray.</p>

Need help on how to access or navigate
your Retiree Self-Services?

More user guides and video tutorials at:

www.iadb.org/RetireeSelfServices

Recommended browsers:

Internet Explorer for PC/Windows

Safari for Mac/Apple

